July 30, 2021

Pre-Proposal Conference

For
Contractor Development Administration – Bonding and Financial Assistance
(Sourcing Event # 0000005676, “EXT ADM | Contractor Development Administration”)

A G E N D A

1. Welcome and Introductions

2. Key Dates:
   - Deadline for Questions: Friday, August 13, 2021 by 5:00 PM Pacific Time
   - Deadline to Submit Proposals: Friday, August 27, 2021 by 5:00 PM Pacific Time

3. Contract Overview
   a. Request for Proposals
   b. Attachment 1: City’s Proposed Agreement Terms
   c. Attachment 3: Proposer Questionnaire
   d. Attachment 4: Proposer Information and References
   e. Attachment 5: First Source Hiring Forms
   f. Attachment 6: HCAO and MCO Declaration Forms
   g. 12B Equal Benefits
   h. Attachment 9: CMD Form 3
   i. Attachment 10: LBE Participation and Good Faith Outreach Forms

4. Required Supporting Documentation (RSD) and Minimum Qualifications (MQ)

5. Proposal Evaluation Criteria
   a. Minimum Qualifications (Pass/Fail)
   b. Price Proposal (20 Points)
   c. Written Proposal (80 Points)

6. Reminders
   a. Addendum(s)
   b. Deadline for Questions: Friday, August 13, 2021 by 5:00 PM Pacific Time
   c. Deadline to Submit Bids: Friday, August 27, 2021 by 5:00 PM Pacific Time

7. Questions / Discussion / Other Business