



OFFICE OF THE CITY ADMINISTRATOR



Gavin Newsom, Mayor
Edwin M. Lee, City Administrator

May 26, 2010

Dear Department Head:

On January 12, 2010, a massive 7.0 magnitude earthquake struck Haiti near the capital of Port-au-Prince. The Haitian Government reported that an estimated 230,000 people were killed, 300,000 were injured, and 1,000,000 made homeless. They also estimated that 250,000 residences and 30,000 commercial buildings collapsed or were severely damaged. Those who survived the earthquake lacked medical attention, food, basic sanitary conditions, and shelter.

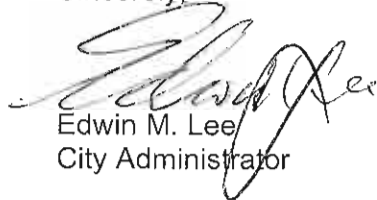
In response to this disaster, on Mayor Gavin Newsom's request, the City Administrator's Office, with the help of the Controller's Office, organized and implemented an employee payroll deduction donation program to raise funds for the relief efforts. Our 311 Customer Service Center assisted by providing valuable and timely information.

I am pleased to report that as a result of this program, City employees generously donated \$32,676.19 to this effort. Checks have been distributed to the organizations as follows:

American Red Cross	\$14,847.08
Clinton-Bush Haiti Fund	\$ 7,758.28
Partners in Health	\$ 5,466.50
US Funds for UNICEF	<u>\$ 4,604.33</u>
Total	\$32,676.19

I wish to thank all the City employees who contributed and the departmental coordinators for their diligent work in getting these donations in so quickly. This has been a truly successful effort on behalf of the City family to contribute to those in need. Thank you.

Sincerely,



Edwin M. Lee
City Administrator

cc: Departmental Coordinators