

Answer to the sole question submitted via email regarding the 2016 RFQ for “Insurance Broker and Risk Management Consulting Services” :

Q: The RFP states that the Respondent must submit “a statement that the Respondent agrees to comply fully with the terms and conditions of the Agreement, attached hereto as Appendix B.” The RFP goes on to say that, if the successful offeror does not enter into a contract substantially in the form of the Agreement, the City may, at its discretion, choose a different offeror, and “proceed against the original selectee for damages.” For other contracts with the City (including our current contract, which was awarded through the existing pool for insurance broker and risk management consulting services), we have entered into negotiations with the City regarding the terms of the contract. Please confirm that we may submit an SOQ with a statement that our proposal is conditioned upon the negotiation of mutually acceptable contract terms; and please confirm that failure to reach mutually acceptable contract terms will not result in the City pursuing damages.

A: The process has not changed from the previous RFQ. When the City has conducted RFQ ‘s for broker and risk management consulting services in the past , the City has worked cooperatively and successfully to agree on final contract terms with firms determined to be eligible for the pool. Your SOQ may include a statement that your proposal is conditioned upon the negotiation of mutually acceptable contract terms.